



PURCHASE ORDER

PO Number: 303-2-0185

Requisition Number: 303-2-00376

Order Date: 9/27/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Parking Garage R, Warehouse

1706 San Jacinto Blvd.

Attn: Whitney Vise

Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

36966966966

Texas Correctional Industries

PO BOX 4013

Huntsville, TX 77342

Customer Service

Phone:936-437-6048, Fax:936-437-8423

tci@tdcj.texas.gov

Name Plate for New Accounting Director Kelley Glaeser.

TxSmartBuy Contract: 665-A2

TxSmartBuy PO: #22002599

TFC Contact:

Whitney Vise

512-463-1911

Description

TCI:

2155.065. CONTRACTS WITH DEPARTMENT OF CRIMINAL JUSTICE.

(a) The commission is authorized to make contracts with the Texas Department of Criminal Justice for the purchase of goods and services for use by another state agency.

(b) The Texas Department of Criminal Justice shall test goods and services it sells under this section before delivery to the extent necessary to ensure quality. The department may enter into a contract with a private or public entity to assist with testing.

(c) The commission shall make awards under this section based on proposed goods and services meeting formal state specifications developed by the commission or meeting commercial specifications approved by the commission.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Name plate - Color #102 Radiant Gold/Black Lettering Artwork: Texas State Seal on left side Name centered on right side: KELLEY GLAESER Size: 9" x 3" Corners: Rounded Font: Optima Adhesive: Velcro	27	inches	\$0.25	9/15/2021	12/28/2021	\$6.75
TxSmartBuy Contract: 665-A2 TxSmartBuy PO: #22002599						
NIGP Class: 665 NIGP Item: 54 Object Class: 334 Reimbursement Type: Not Reimburseable						
Grand Total						\$6.75

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2022
Division	Finance
Program	Fiscal
Phone	5124631911
Org Code	0601 - Fiscal
Type of Purchase/PCC Code	' ' Exempt with Specific Legal Cite
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Jordan, Michelle - CTCD,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)